



# GAVINTON, FOGO & POLWARTH COMMUNITY COUNCIL

Minutes of the Meeting held in Gavinton Village Hall  
on Monday, the 22nd January 2018 at 7pm

Item	Comment	Action
1	<b>Welcome and Introductions:</b> Chairperson Keith Dickinson welcomed Cllr John Greenwell, Cllr Mark Rowley, Amanda Stewart, Bryce Weir, Kirsten Arthur, Carole Wright, David Ward & Steve Hunter.	
2	<b>Apologies:</b> Cllr Donald Moffat & Terry O’Gorman	
3	<b>Declarations of interest:</b> None	
4	<b>Minutes of the GFPC Meeting 11<sup>th</sup> December 2017</b> Minutes approved with no amendments.	KD/AS
5	<b>Matters arising from the minutes and not covered elsewhere on the agenda</b> <ul style="list-style-type: none"> <li>• Change in GFPC Constitution – the amended Constitution was sent to Pauline Bolson of SBC for ratification and she has confirmed that the amendment to the Constitution is acceptable to SBC.</li> <li>• Update on request for assistance from the GFPC by a Gavinton resident in dealing with incidents of dog fouling in Gavinton. Darren Silcock of SBC provided dog fouling notices which BW put up in Gavinton in areas prone to dog fouling. AS to contact the resident to inform her that signs have been put up and enquire as to whether this has helped the problem.</li> <li>• Kirsten Arthur will retire from the community council after our next meeting on the 5<sup>th</sup> of March 2018. KD thanked KA for all her support to the community council over many years.</li> <li>• We now have 2 vacancies for the community council and a number of jobs requiring to be filled including, vice-chair, planning &amp; resilient communities. We must actively seek more members. KD will enquire within Polwarth &amp; Cothill to see if we can recruit more members. All CC members encouraged to seek interested individuals to join the GFPC especially from Gavinton.</li> </ul>	KD/PB  AS  KD  KD/All
6	<b>Treasurers Report.</b> <ul style="list-style-type: none"> <li>• David Ward to become a signatory to the CC account in place of Kirsten Arthur.</li> <li>• The balance of the CC account is £1788.15</li> <li>• £562.26 of this amount is the defibrillator fund leaving £1261.53 in funds available to the community council.</li> <li>• The CC must not hold more than 2 years grant money in the account therefore CW encouraged all CC members to submit any outstanding receipts as soon as possible.</li> <li>• CW does not anticipate any difficulty being caused by the closure of the Royal Bank of Scotland branch office in Duns.</li> <li>• KD completed the insurance policy documents for the CC and circulated these to all members for comment. We must now include the Gavinton defibrillator as an all-risk item on our insurance policy. This is likely to cost the CC £15 per annum. KD to confirm the insurance premium.</li> </ul>	CW  All  KD
7	<b>Community Improvements and Maintenance</b> Bus Shelter at Polwarth <ul style="list-style-type: none"> <li>• Cllr Mark Rowley informed the meeting that we should have a selection of possible dates by the end of the week for a site visit by SBC road safety officers to identify a safe site for a bus shelter.</li> </ul>	MR

	<p>Public drop-in information session on the re-surfacing of South Street, Gavinton.</p> <ul style="list-style-type: none"> <li>David Richardson of SBC arranged for 2 SBC roads officers to attend this session to provide information to residents on the design, extent and possible disruptions to access during the works. This session was well attended by Gavinton residents despite the inclement weather and overall those who attended the meeting were positive about the plans for the works. KD to write and thank the SBC officers for attending this meeting and for staying for the full duration of the session despite the deteriorating weather conditions. AS to forward the details to KD.</li> </ul> <p>Update on query – What do the people of the GFPCC area want?</p> <ul style="list-style-type: none"> <li>The question was put on the CC Facebook page and 4 responses were received all requesting new childrens play equipment for Gavinton village green. There was also a request for a mini adult assault course for fitness and for more picnic benches for the Gavinton village green. MR suggested that play equipment and picnic benches could be funded from the small schemes/quality of life fund from SBC. JG to look into funding for play equipment and report back to the CC.</li> <li>KA has received a request from a member of the public for a salt bin to be placed near the phone box on the village green at Polwarth. BW informed the meeting that the salt bin beside the village hall in Gavinton is causing damage to the stonework of the village hall and should be moved onto the village green. SH to make a map showing current locations of salt bins and where we would like them to be placed within the GFPCC area. This map to be sent to Darren Silcock of SBC.</li> </ul>	<p>KD/AS</p> <p>JG</p> <p>SH</p>
8	<p><b>Update on the Gavinton Defibrillator</b></p> <ul style="list-style-type: none"> <li>The defibrillator has now been installed on the outside wall of Gavinton village hall facing the green.</li> <li>To publicise the location of the defibrillator a notice was placed on the CC Facebook page which was viewed by 1,200 people. The Duns AFC (juniors) have been notified. Colin Baxter has added the Gavinton defibrillator to the network used by the emergency services and will add the location onto the app Crowdsav which shows the location of all defibrillators in the UK. KD to place a notice about the location of the defibrillator on the CC website.</li> <li>A familiarisation day must now be organised at the village hall, Duns Fire Brigade will be invited to demonstrate the use of the defibrillator. Familiarisation day to coincide with Gavinton village hall coffee morning, AS to find out dates of planned coffee mornings and contact Duns Fire Brigade to organise a suitable date.</li> <li>After paying an electrician to install the defibrillator the sum of £404.65 remains in the defibrillator fund. Some of this money may be used to organise a community familiarisation day, funds will also be retained to purchase replacement electrodes for the defibrillator in the future.</li> </ul>	<p>AS</p> <p>KD</p> <p>AS</p>
9	<p><b>Update on plans to improve road safety in Gavinton</b></p> <ul style="list-style-type: none"> <li>KD, BW and AS met with Garry Haldane of SBC to discuss road safety in Gavinton. Speeding and HGVs on Main Street in Gavinton were discussed as a safety issue. Garry Haldane has offered to place a pneumatic tube system across Main Street for 1 week to collect data on number and speed of vehicles and number of axles of vehicles (identifying HGVs). Garry Haldane also suggested contacting the businesses whose suppliers send HGVs through the village to ask them to use an alternate route.</li> <li>The problem of parked cars on the verges near to the football field blocking the road was also discussed. The SBC road safety budget is only 50 thousand pounds for the whole of the Scottish Borders and so funds are not available to change the road layout to improve parking. Alternatively, it was suggested that parking be made available on the upper section of the playing fields. A suitable surface would need to be established to allow parking. KD and AS to attend the annual meeting of the Duns AFC</li> </ul>	<p>KD</p> <p>AS</p> <p>KD/AS</p>

	<p>(Juniors) on the 31<sup>st</sup> January 2018 to make a presentation on the parking issues and potential solutions. Funding to improve parking may come from an application to the Blackhill windfarm Fund or by the Localities Bid Fund.</p> <ul style="list-style-type: none"> <li>• Issues of vehicles crossing the village green to gain access to parking was discussed. Gary Haldane suggested that one of our local councillors might contact Darren Silcock and request posts be erected to prevent vehicles damaging the village green. Cllr John Greenwell kindly offered to pursue this on behalf of the community council.</li> </ul>	JG
10	<p><b>Resilient Communities</b></p> <ul style="list-style-type: none"> <li>• The resilient communities plan did not require to be enacted during the recent spell of bad weather however it was noted that salt/grit bins were empty.</li> <li>• We need to identify an individual preferably from Gavinton to take on the co-ordinators role for resilient communities. All members of the CC should make enquiries to try and recruit a suitable person. KD will collect the resilient communities plan from Jean Coleman and retain them until a suitable co-ordinator is identified.</li> <li>• It was noted that the current list of vulnerable individuals and volunteers on the resilient communities' plan was last compiled 5 years ago and will require updating.</li> </ul>	KD/All
11	<p><b>Planning</b></p> <ul style="list-style-type: none"> <li>• There is one new planning application noted, application for a dwelling house on plot 2 on the Hardens Road, Duns. The CC have no objections to this application.</li> <li>• BW contacted Darren Silcock to determine when construction of laybys for the single-track road from Gavinton to Duns is likely to commence. Construction had been delayed to allow for the 3-month appeal time for the planning application for a dwelling on land west of Langton Birches. This 3-month period has now expired.</li> </ul>	KD BW
12	<p><b>Any Other Business</b></p> <ul style="list-style-type: none"> <li>• KD requested clarification from our local councillors on the Scottish Borders Community Council Network. KD expressed concern that information on meetings was often received late (on the day of the meeting) and that views expressed at these meetings do not reflect the views of our community council. Cllrs Mark Rowley and John Greenwell suggested that KD should attend the Berwickshire Area Partnership.</li> <li>• KA received a letter for the GFPCC from John Lamont mistakenly sent to her home address. KA will e-mail John Lamont to ensure he has the correct contact details for the community council.</li> </ul>	KD KA
13	<p><b>Dates of Meetings</b> Future meetings will be held at Gavinton Village Hall at 7pm on Monday 5<sup>th</sup> March, Monday 16<sup>th</sup> April &amp; Monday 28<sup>th</sup> May 2018.</p>	
14	<ul style="list-style-type: none"> <li>• <b>The meeting closed at 8.50 pm</b></li> </ul>	

